

## Lenfest Junior Faculty Development Grants 2019-20 Spring 2020 - Program Description

### **Application deadline: May 6th, 2020**

Lenfest Junior Faculty Development Grants, established in 2015, are designed to provide additional financial support to Junior Faculty who do not have significant other sources of current funding to help complete projects to meet the expectations for tenure. Untenured associate and assistant tenure-track professors, who are not being reviewed for tenure in the current academic year, are eligible to apply. Faculty members are eligible to receive more than one award during their pre-tenure years, however individuals who have already received \$15,000 in aggregate from this program will not be considered for additional awards unless funds remain after all other awards have been made.

Grants may be used for a variety of purposes, including, but not limited to the following:

- Workshop for a book manuscript
- Subvention funds to support publication
- Travel / honorarium / etc. for senior faculty or potential referees from other universities to visit Columbia (this could include organizing a talk).
- Attending an academic conference to promote one's visibility
- Hosting a research symposium or seminar group
- Visiting libraries or research archives
- Launching a research project for which regular funding is not available

Applications may be made for amounts in the range of \$1,000 - \$15,000. Several awards will be made each year to Junior Faculty across all Arts & Sciences departments.

**Applications are due May 6th, 2020** and awards will be announced in June 2020. Funds will be available in July 2020.

### **Considerations used in evaluation of the applications include:**

Strength of the Project	<ul style="list-style-type: none"><li>• Does the project have value in creating a record to obtain tenure?</li><li>• Is the project important?</li><li>• Has the applicant clearly articulated the scope and purpose of the project and its relationship to the applicant's overall research plan?</li></ul>
Funding Support	<ul style="list-style-type: none"><li>• Is the candidate in need of support?</li><li>• Does the particular discipline have few support opportunities?</li></ul>
Budget	<ul style="list-style-type: none"><li>• Is the proposed budget reasonable?</li><li>• Considering the cost of the project compared to the benefit to the applicant's career advancement, is this a good use of funds?</li></ul>

Each application must include:

1. **A completed application cover sheet** which includes details about/specifies other sources of funding that will contribute to the project, as well as funds available from the applicant's department.
2. **A brief project description and justification (~500 words)**. This should include a clear rationale for how these funds will advance the applicant on the route to tenure.
3. **A budget justification** for the requested funds.
4. **A curriculum vitae (CV)**.

**LENFEST JUNIOR FACULTY DEVELOPMENT GRANTS  
APPLICATION FORM SPRING 2020**

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Department: \_\_\_\_\_

Year joined Columbia Faculty: \_\_\_\_\_ Current Rank: \_\_\_\_\_

Department Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Have you previously received a Lenfest Junior Faculty Development Grant?**

No ( ) Yes, ( ) in year \_\_\_\_\_

**Current Research Area(s):** \_\_\_\_\_

**Title/Description of Proposed Project (20 words max):**

NOTE: This title will be used to describe awarded projects on A&S web page.

**Source(s) of Current Funding for the proposed project**

**Do you have any additional sources of funding for this project besides FRAP? Yes ( ) No ( )**

**If yes, please list all, or attach a list of current and pending support for the project and the dollar amounts:**

**Is your department able to provide a contribution toward this project? Yes ( ) No ( )**

**If yes, please state the maximum dollar amount of the departmental contribution: \_\_\_\_\_**

**Total Research Support Requested from Lenfest Junior Faculty Development Funds: \_\_\_\_\_**

**Applicant signature/date: \_\_\_\_\_**

*I have read this application and as Department Chair affirm my support for this project/use of funds.*

**Department Chair signature/date: \_\_\_\_\_**

**\*\*Remember to include a current copy of your Curriculum Vitae with the application\*\***

Please return completed application to Natalie Nevarez, Associate Director for Faculty Diversity and Development for the School of Arts and Sciences (nt2569@columbia.edu)

Deadline for submission is May 6th, 2020.

## LENFEST JUNIOR FACULTY DEVELOPMENT GRANTS APPLICATION FORM SPRING 2020

### **Brief Description of Project and the Use of Funds (~500 words)**

- Scope, purpose and importance of the proposed project.
- Rationale for how use of funds will help to advance applicant on the route to tenure.
- Context for this project in relationship to past and future planned work, and the importance of this project at this time in the career.
- Proposed work plan. Steps that will be taken to complete project within time frame and budget.
- Explain other funding sources, attempts at securing other funding, and any alternatives if funding is not received.

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## LENFEST JUNIOR FACULTY DEVELOPMENT GRANTS APPLICATION FORM SPRING 2020

### **Proposed Project Budget:**

Types of items to consider for your project budget include: travel, lodging, meals, conference fees, honoraria, supplies, reference material, personnel and equipment. Proposal budget should conform with University travel and business expense policies and procedures (e.g., lodging maximums: \$350/night in U.S., \$450/night International; meal maximums: Breakfast \$25, Lunch \$35, Dinner \$50).

For full policies see <http://www.columbia.edu/cu/administration/policylibrary>

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