

**LENFEST JUNIOR FACULTY DEVELOPMENT GRANTS
APPLICATION FORM SPRING 2018**

Date: _____

Name: _____

Department: _____

Year joined Columbia Faculty: _____ Current Rank: _____

Department Address: _____

Telephone: _____ E-mail: _____

Have you previously received a Lenfest Junior Faculty Development Grant?

No () Yes, () in year _____

Current Research Area(s): _____

Title/Description of Proposed Project (20 words max):

NOTE: This title will be used to describe awarded projects on A&S web page.

Source(s) of Current Funding for the proposed project

Do you have any additional sources of funding for this project besides FRAP? Yes () No ()

If yes, please list all, or attach a list of current and pending support for the project and the dollar amounts:

Is your department able to provide a contribution toward this project? Yes () No ()

If yes, please state the maximum dollar amount of the departmental contribution: _____

Total Research Support Requested from Lenfest Junior Faculty Development Funds: _____

Applicant signature/date: _____

I have read this application and as Department Chair affirm my support for this project/use of funds.

Department Chair signature/date: _____

****Remember to include a current copy of your Curriculum Vitae with the application****

Please return completed application to Susan M. Drange, Associate Dean, Faculty Development & Diversity, Arts & Sciences at facdev_as@columbia.edu.

Deadline for submission is April 23, 2018.

LENFEST JUNIOR FACULTY DEVELOPMENT GRANTS APPLICATION FORM 2018-19

Brief Description of Project and the Use of Funds (~500 words)

- Scope, purpose and importance of the proposed project.
- Rationale for how use of funds will help to advance applicant on the route to tenure.
- Context for this project in relationship to past and future planned work, and the importance of this project at this time in the career.
- Proposed work plan. Steps that will be taken to complete project within time frame and budget.
- Explain other funding sources, attempts at securing other funding, and any alternatives if funding is not received.

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Proposed Project Budget:

Types of items to consider for your project budget include: travel, lodging, meals, conference fees, honoraria, supplies, reference material, personnel and equipment. Proposal budget should conform with University travel and business expense policies and procedures (e.g., lodging maximums: \$350/night in U.S., \$450/night International; meal maximums: Breakfast \$25, Lunch \$35, Dinner \$50).

For full policies see <http://www.columbia.edu/cu/administration/policylibrary>

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