EPPC Course Prefix and Number Guidelines

Course identifiers are organized as follows: $ ####, where $ is the prefix and #### are the 1,000s, 100s, 10s, and 1s numbers.

<table>
<thead>
<tr>
<th>The prefix will denote the students able to take the A&amp;S offered course without requiring exception as follows:</th>
<th>The thousands level will indicate the level of the course as follows:</th>
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</thead>
</table>
| • CC – Columbia College students (e.g. Lit. Hum., Cont. Civ.)  
• GS – General Studies students (e.g. Lit. Hum., Cont. Civ.)  
• UN – Undergraduate students | • Undergraduate courses – CC, GS, or UN prefix:  
  o 1000’s: Introductory course  
  o 2000’s: Intermediate course  
  o 3000’s: Advanced course |
| • GU – Undergraduate and Graduate students | • Joint undergraduate and graduate courses – GU prefix:  
  o 4000’s: Advanced courses geared toward undergraduate students available to graduate students or geared toward both undergraduate and graduate students |
| • GR – Graduate students | • Graduate Courses - GR prefix:  
  o 5000’s: MAO only courses  
  o 6000’s: Survey/core/graduate level introductory course  
  o 8000’s: Advanced course  
  o 9000’s: Independent Study |
| • For Columbia courses taught off the Columbia NYC campus and open to multiple student populations, in some instances not exclusive to Columbia University, the prefix:  
  o OC – Off-Campus | |

Note: Currently, course rules about which students can take a course are defined separately from the prefix. The goal is for the prefixes to link to these course rules about student school. Departments and instructors can request exceptions.

Note: 100s, 10s, and 1s level to be used at the department’s discretion. It is suggested that departments denote seminar courses at the 900s level if that makes sense for their curriculum.

For anticipated implementation in 2016/17.