

### Key Dates

**January**
- Considerations for Curricular Planning

**February**
- Program requirements
- Staffing, faculty leaves, adjunct hiring
- Anticipated enrollments/setting caps (historical)
- Approvals for new courses (COI)
- Teaching Times:
  - Limit use of 10:10 and 11:40 lecture meeting times
  - Classes evenly distributed over week and day
- A&S faculty meetings Wednesdays 12-1

**March**
- A&S faculty meetings Wednesdays 12-1

**April**
- Submission of classes to Registrar Office via CPS
- CPS available: Sept. 11
- New courses to COI for Reg. Oct. 16

**May**
- Corrections to Registrar Office
- CPS upload until Nov. 8

**June**
- Changes submitted manually after Nov. 13
- Advising with class offerings updated Oct. 30
- First registration Nov. 13
- After first registration, please avoid changes to existing courses, in particular meeting times
- Classroom Assignments (planned for after Jan. 2, 2018)

**July/August**
- Start Curricular Planning for 2018/19
- Registration Period (CC and GS)
- Registration Period (GS only)
- First Day of Classes
- Change of Program Period
- CPS Submission Due Date
- CPS Submission Accepted for Testing
- Checking Directory of Classes
- Submission of new courses to COI for Reg.
- Advising Period (w/class offerings updated)
- Last Day to Drop Classes
- Last Day of Classes

### Legend:

- **Start Curricular Planning for 2018/19**
- **Registration Period (CC and GS)**
- **Registration Period (GS only)**
- **First Day of Classes**
- **Change of Program Period**
- **CPS Submission Accepted for Testing**
- **Checking Directory of Classes**
- **Submission of new courses to COI for Reg.**
- **CPS Submission Due Date**
- **Advising Period (w/class offerings updated)**
- **Last Day to Drop Classes**
- **Last Day of Classes**

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For questions, please contact Rose Razaghian (rr222@columbia.edu or 212-854-0012)
### Key Dates

**January**

- Registration Period (CC and GS)
- Registration Period (GS only)
- First Day of Classes
- Advising Period
- Change of Program Period
- CPS Submission (estimate)
- Final CPS Submission Date (estimate)
- Advising Period (w/class offerings updated)
- Last Day to Drop Classes
- Last Day of Classes

**February**

- Corruptions to Registrar Office
- Review of Directory of Classes
- Submission of classes to Registrar Office via the Curricular Planning Statement (CPS)
- CPS available: TBA
- Review of Directory of Classes
- CPS available: TBA
- Corrections to Registrar Office
- CPS upload until TBA
- Changes submitted manually after TBA
- Advising w/class offerings updated Apr.2
- First registration Apr.16
- After first registration, please avoid changes
- to existing courses, in particular meeting times
- Classroom Assignments (planned for after TBA)

**March**

- Anticipated enrollments
- Staffing
- Program requirements
- Teaching Times

### Considerations for Curricular Planning

- Program requirements
- Staffing, faculty leaves, adjunct hiring
- Anticipated enrollments/setting caps (historical)
- Approvals for new courses (COI)
- Teaching Times

#### Teaching Times

- Limit use of 10:10 and 11:40 lecture meeting times
- Classes evenly distributed over week and day
- A&S faculty meetings Wednesdays 12-1

### Legend

- Classroom Assignments
- CPS Submission (estimate)
- Change of Program Period
- CPS available: TBA
- Review of Directory of Classes
- Corrections to Registrar Office
- CPS upload until TBA
- Changes submitted manually after TBA
- Advising w/class offerings updated Apr.2
- First registration Apr.16
- After first registration, please avoid changes
- to existing courses, in particular meeting times
- Classroom Assignments (planned for after TBA)

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