

Arts and Sciences Department Chairs

Meeting of April 3, 2018

12:00 - 1:00 pm, Trustees Room, Low Library

**Minutes:**

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David Madigan, Executive Vice President and Dean of the Faculty (EVPAS), welcomed everyone to the meeting and made remarks regarding:

- Graduate students are organizing about their future course of action.
- Officer Compensation
  - PPC has converged on a proposal for officer compensation, which includes compensation for department chairs, Directors of Undergraduate and Directors of Graduate Studies. Once the Executive Committee approves the plan, it will be available online. The goal is for compensation plans to be transparent and streamlined.
- Bylaws
  - All departments need to have updated bylaws that are easily accessible to their faculty. The PPC Subcommittee on Bylaws is creating a template that departments can use in their revisions.
- Instructional Budget Statement (IBS)
  - The requests for IBS proposals will be going out soon and details will be forthcoming.
- Salary Equity Adjustments
  - There was a discussion about how Arts and Sciences can address salary equity issues.

Pablo Piccato, Chair of the PPC Social Sciences Equity Committee (SSEC), reported on the work of the SSEC and Ellie Hisama, Chair of the PPC Humanities Equity Committee (HEC), reported on the work of HEC:

- The SSEC and HEC have been reviewing the results of their respective confidential and anonymous surveys, interviews with faculty, as well as data provided by the Office of the EVPAS. A brief summary of the results was provided. More details will be presented at the next faculty meeting on April 18 (12 pm).

Respectfully submitted,

Rose Razaghian