



# COLUMBIA UNIVERSITY

IN THE CITY OF NEW YORK  
THE FACULTY OF ARTS AND SCIENCES

## A&S Department Administrators Meeting

Wednesday, April 11<sup>th</sup>, 2018

11:00 am – 12:00 pm

Maison Française East Gallery

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|-------------------------|---|
| <b>11:00 – 11:20 am</b> | ISSO Policy & Procedures<br>Jane Acton   Associate Director for Faculty & Scholar Services<br>Liz Basile   Senior Advisor for Faculty & Scholar Services<br>Colleen Weiss   Senior Adviser for Faculty & Scholar Services |
| <b>11:20 - 11:40 am</b> | International Travel Planning Policy<br>Tristan Tafolla   Associate Director, International Safety & Travel Risk Management   |
| <b>11:40 -</b>          | Performance Salary Setting<br>Tanique Dunkley   Senior Assistant Vice President of Human Resources  |

### Future Meeting Dates

Wednesday, May 9<sup>th</sup> at 10

Wednesday, June 6<sup>th</sup>, at 10